

Kent County Council

Job Description:

Director – Education Planning and Access

Date: November 2013

Directorate: Education and Young People Services

Division: Education Planning and Access

Grade: KR17

Responsible to: Corporate Director Education and Young People's Services

Job Purpose:

Lead and direct the development and delivery of strategies including effective school place planning and provision and SEND assessment. Determine, develop and maintain systems to enable strategy and policy development, effective performance management and statistical analysis.

Accountabilities

Directors will work within the KCC Corporate Responsibilities for Senior Officers. In addition, as members of Extended Corporate Management Team, Directors and Corporate Directors will work together to make strategic decisions on the most effective use of the Council's agreed budget, resources and policies and enhance the reputation of Kent as a place as well as Kent County Council as the democratic agent of change in the region.

Lead on commissioning strategies and implementation in close partnership with Directorate leads across the Council to plan and secure the provision of high quality school places across a diverse range of schools for children and young people at all ages, helping to improve parental choice.

Promote fair access in admissions to all educational settings, working with a range of providers and authorities to ensure that Admissions policy and practice, and the

development of new school provision meet legal requirements and that every child in Kent receives their educational entitlement.

Develop the Directorate's strategy and policy making process for Special Educational Needs and ensure that the needs of vulnerable learners are championed.

Lead the development of district based working so that there is coordinated and integrated delivery of children and young people's services in each district, working in partnership with schools and other providers, and with other directorates in KCC

Lead on all evaluation and impact work in school organisation, place planning and provision, admissions and SEND assessment.

Ensure that policy and performance is informed by best practice in school organisation, admissions and assessment, advising schools on all aspects of policy.

Ensure that appropriate interventions are made in schools to resolve management issues and risks, liaising with the Director Education Quality and Standards to highlight areas of concern for standards and school improvement.

Actively review all services provided by this post to identify the 'right source' for their future delivery including consideration of outsourcing, co-sourcing or in-sourcing to ensure the most effective and efficient delivery methods are employed.

This job description sets out the accountabilities specific to the role. These should be read in conjunction with the Corporate Responsibilities that apply to the Corporate Director and Director roles.

Services

Provision Planning and Operations

Fair Access (including Elective Home Education, Children Missing Education and Home Tuition)

SEN Assessment and Placement (including Portage and Partnership with Parents)

Education Psychology